Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**American Literature Annotated Bibliography Revision Checklist**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Individual Citations**  **Directions: Check Each Citation For All of the Following** | **Informative Source 1** | **Informative Source 2** | **Informative Source 3** | **Media Clip** | **Hist./Lit. Text** | **Hist./Lit. Text** | **Other**  **Source (Optional)** | **Other Source**  **(Optional)** |
| **All citations are in MLA format**  All citations are in alphabetical order  All citations are reverse indented (The first line of each citation is left justified and any lines afterward are indented)  All info. is included, including URL  All info. is in the right order within each citation  Publication titles and Database titles are italicized  Article titles are in quotations; book titles are italicized  Appropriate words are capitalized  Punctuation is correct |  |  |  |  |  |  |  |  |
| If you copied citations from MeL:  Delete “Source Citation” and “Document URL”  Delete extra space between citation and URL |  |  |  |  |  |  |  |  |
| **Paragraph Format & Length**  Each entry has 1 paragraph that includes the following:   1. Summary (2) analysis (3) reflection |  |  |  |  |  |  |  |  |
| Paragraphs are reverse indented (The first line of each citation is left justified and any lines afterward are indented) |  |  |  |  |  |  |  |  |
| Each paragraph is at least 10-15 sentences in length |  |  |  |  |  |  |  |  |
| **Summary of Source within the annotation**  The writer clearly and accurately identifies the main idea of the article/document and provides details |  |  |  |  |  |  |  |  |
| **Analysis of Source within the annotation**  You answer the following questions within this section: How is this source useful? How does it compare to other sources? Is the source biased? Objective? Reliable? What is the goal of it? If there is information that is unclear, make sure to bring this up. |  |  |  |  |  |  |  |  |
|  | **Informative Source 1** | **Informative Source 2** | **Informative Source 3** | **Media Clip** | **Historical/Literary Text** | **Historical/Literary Text** | **Other**  **Source (Optional)** | **Other Source**  **(Optional)** |
| **Reflection of Source within the annotation**  You explain where in your discussion you plan to use the information from this article. You also explain how it helps you shape your ideas. |  |  |  |  |  |  |  |  |
| **Relevance to Topic**  It is clear from your paragraphs that each source was carefully chosen to be the most relevant to the topic |  |  |  |  |  |  |  |  |
| **Grammar/Fluency**  Each paragraph has been checked for errors in spelling, punctuation, grammar, and usage. Sentences vary in structure and length. |  |  |  |  |  |  |  |  |

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| **Overall Document Format**  **Directions: Put a checkmark under “correct” if it is correct; put a checkmark under the “needs work” section if it is not correct.** | **CORRECT** | **Needs Work** |
| Information on top left of 1st page follows MLA format:  Student Name  Teacher Name  American Literature  24 March 2015 |  |  |
| Title (on first page only) is centered/not underlined or bold:  Annotated Works Cited: Your Injustice Topic |  |  |
| Entire document is double-spaced |  |  |